

## Document Management System for Sage 300



Are you ready to bring your business closer to a “paperless office”?

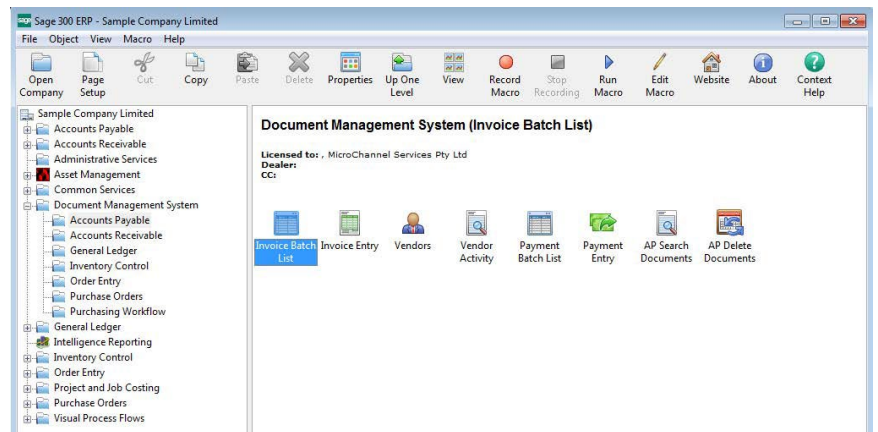
Visionetix’s Document Management System (DMS) is your complete electronic document filing system, giving your business greater control and security of documents and transactions inside Sage 300.

This solution is an essential Sage 300 product advancement module that electronically scans and stores documents associated with ERP transactions.

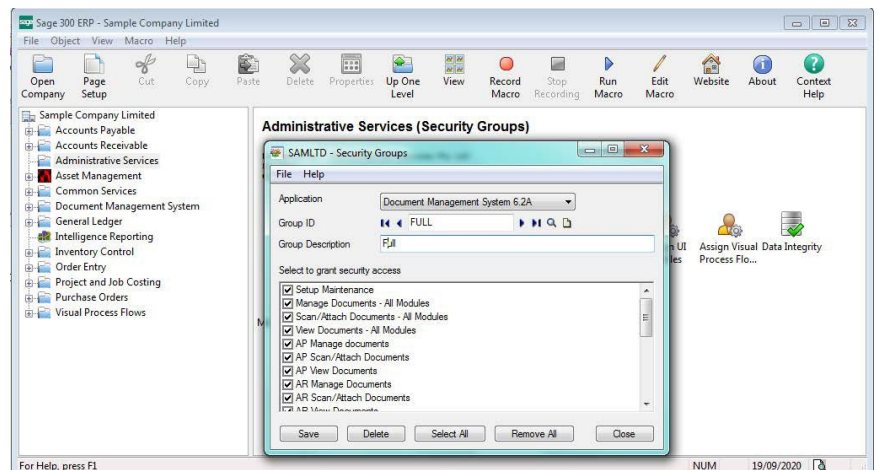
### Key Benefits

- Fully integrated within the standard Sage 300 interface
- Easily attach digital documents to Sage 300 database transactions
- Manage DMS documents directly from any Sage 300 workstation
- Microsoft Office 365 supported
- Files stored safe & secure in binary format within the MS-SQL database
- Supports multiple file formats stored for each transaction
- Drag & drop emails and files as documents directly into DMS
- Directly email stored documents from DMS
- Scan multiple page documents
- Quick to implement & easy to use navigation

*Visionetix’s DMS is written in Sage Software Development Kit (SDK) and is seamlessly integrated with Sage 300*



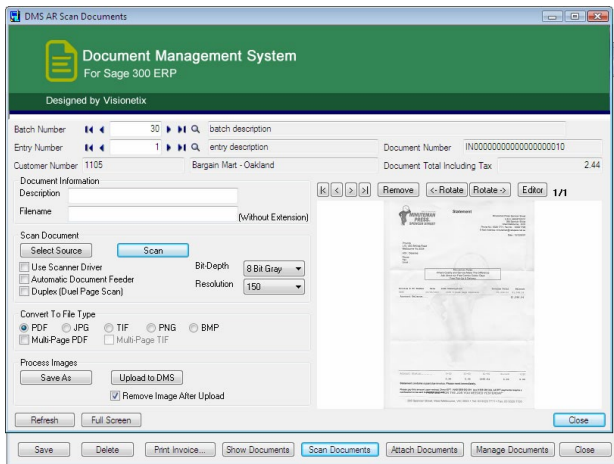
*Visionetix’s DMS uses Sage 300 security and user licenses*



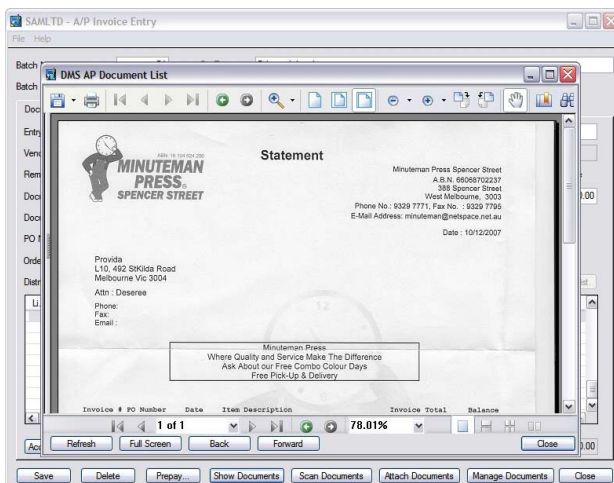
*Save time spent retrieving documents & maintain the integrity of your documents filing system*

## Document Management System for Sage 300

Scan documents directly from Sage 300



View, print and export DMS documents



DMS Features are available on Sage 300 GL, AR, AP, IC, OE, PO, RMA and Purchasing Workflow modules. All operating systems and MS-SQL databases compatible with Sage 300 are also compatible with DMS software. DMS is compatible with Sage 300 2014 or higher.

## Functional Features

- Central depository of all business documents
- Scan documents into digital formats directly from scanner
- Scan documents directly from Sage 300 data entry screens
- Scans documents in duplex and supports most digital formats
- Store binary image data from Sage 300 directly to DMS database
- Easy search & retrieval of filed documents within Sage 300
- Search or file an unlimited number of documents according to related module or activity
- Create a document audit trail
- Supports automatic document feeders
- Fully integrated with all Sage 300 core modules

## Technical Features

- Developed using the Sage 300 SDK and ASP.Net
- Supports all Twain based scanners
- Supports Sage 300 2014 or higher
- Electronic documents can be backed up on a SAN
- Client-server model i.e. documents are scanned on the client but stored on the sever via an ASP.Net

*“Processing appears simple and effective, and Paper flows are already reducing in our office”*

**Lois Rubin**  
Finance Manager  
Wavelink Communications

## Learn More...

For more information:  
visit [www.visionetix.com](http://www.visionetix.com)  
or call MicroChannel on **1300 440 444**